



BELKNAP COUNTY COMMISSIONERS
34 County Drive
Laconia, NH 03246
Phone (603) 527-5400
Fax (603) 527-5409

David DeVoy
Chairman
Sanbornton

Glen Waring
Vice-Chairman
Gilmanton

Hunter Taylor
Clerk
Alton

Commission Meeting Minutes May 31, 2018

In Attendance: Commissioners David DeVoy and Hunter Taylor and County Administrator Debra Shackett.

Minutes: M/Taylor, S/DeVoy to approve the minutes. Unanimous. **Motion passed.**

Calendar: There was no discussion on the calendar.

Previously Signed Documents: M/Taylor, S/DeVoy to ratify the previously signed documents. Unanimous. **Motion passed.**

Previously Signed Documents

<u>Document Date</u>	<u>Document</u>
5/16/2018	Payroll & A/P Manifest
5/17/2018	Union contract
5/21/2018	Get well card
5/23/2018	Payroll & A/P Manifest
5/30/2018	Payroll & A/P Manifest
5/30/2018	Bond paperwork

Transfer Request: Commissioner Taylor stated it appeared that the Delegation passed a gross appropriation with three motions, one for revenue, expenses and tax increase. He stated there was no limit on the Commissioner transfer authority. M/Taylor to not show any adjustment in contingency and let the line run out and deal with it at that time, S/DeVoy. Commissioner DeVoy stated he would like to see the transfer reversed. Unanimous. **Motion passed.**

Budget: County Administrator Debra Shackett discussed how the reimbursable services for Medicare A & B can make a big difference in the budget. She stated for the projections amount she takes the current amount spent, divides by four and multiplies by 12. Commissioner Taylor asked how the revenues were for the year. County Administrator Shackett stated she is working on the revenues and will provide the full financial update at the second meeting of the month.

Other: Commissioner DeVoy inquired about the boiler RFP. County Administrator Shackett stated Facilities Manager Dustin Muzzey is working on it.

Commissioner DeVoy stated he was speaking with a previous employee of the department of corrections who stated it is hard to work when you are scheduled to work every weekend. He asked County Administrator Shackett to look to see if there is a way to schedule the employees for every other weekend. Commissioner Taylor asked if the contracts covered schedule changes. County Administrator Shackett stated schedule changes are allowed with a two week notice to the employee.

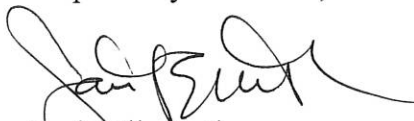
Commissioner Taylor spoke about a recent phone call he received from a permanent part-time employee that did not receive bereavement pay when their father in law passed away. He stated it is no fault of administration as they were following policy. Commissioner Taylor stated he believed they need to look at the policies for all permanent non-union employees. He stated this should be done with the full Board. County Administrator Shackett stated the department heads are looking at the personnel policy manual for revisions as it has been a few years since that had been done.

Public Comment: Representative Sylvia asked the opinion of the Commissioners for the HHS Proshare. Commissioner DeVoy stated the first time he heard of the extra money was two days before the Delegation. He stated he was leaning towards giving some back as he is supportive of the programs. County Administrator Shackett stated the County has always received Proshare and sent back half as it is required. She stated this year they have been told there will be extra money but is waiting on the exact numbers from HHS. Commissioner Taylor stated he is planning to call HHS and request that they walk him through step by step. He stated they need to take a look at the aging population and the growing HHS line in the budget.

Rep Sylvia stated there was going to be a study done by the Association of Counties regarding the aging population. Commissioner Taylor stated the State and Association of Counties hired separate consultants and they both recommended the stop of phase 2 under managed care. He stated the recommendation of the Association of Counties is to implement the PACE program, which looks to keep seniors home.

Adjourn: M/Taylor to adjourn at 12:10pm, S/ DeVoy.

Respectfully submitted,



Jamie Ellsworth
Administrative Assistant